

**MEDICAL INFORMATION AND CONSENT FORM FOR EXCUSIONS**



**Subject:**

**Objective:**

Student's Name: ..... Date of Birth: ..... Sex: ☐ M ☐ F

School: ..... School Year: .....

Parent/Guardian: .....

Address: .....

Telephone Contact Numbers - Business Hours: .....After Hours: .....Mobile:.....

Other Contact for Emergency: ..... Telephone No: .....

Name of Student's Doctor: ..... Telephone No: .....

Medicare No: ..... Private Health Fund: .....Membership No: .....

Staff attending:.....

Transport arrangements:.....

Please tick if your child suffers any of the following:

- |                                      |   |  |  |   |
|--------------------------------------|---|--|--|---|
| <input type="checkbox"/> allergies   | <input type="checkbox"/> blood pressure | <input type="checkbox"/> epilepsy          | <input type="checkbox"/> hayfever        | <input type="checkbox"/> nose bleeds            |
| <input type="checkbox"/> anaphylaxis | <input type="checkbox"/> diabetes       | <input type="checkbox"/> fainting          | <input type="checkbox"/> headaches       | <input type="checkbox"/> reaction to drugs      |
| <input type="checkbox"/> asthma      | <input type="checkbox"/> eczema         | <input type="checkbox"/> fits or blackouts | <input type="checkbox"/> heart condition | <input type="checkbox"/> sight/hearing problems |
|                                      |   |  |  | <input type="checkbox"/> sun screen sensitivity |

☐ other .....

### Risk Assessment for Excursions

Hazard/Risk Type	Description	Likelihood	Severity	Elimination or control measures		
					Who	When
Vehicle accident	To and from the activity	low	high	Vehicle registered and roadworthy, driver licensed, driver not under influence of drugs/alcohol, adherence to speed limits, driver familiarity with road and conditions	Driver	Before
Destination	Site specific hazards	low	High	Notify all participants of expected arrival and departure times, location of venue and participants, students with medical conditions. School staff to lead walks. Adult supervision at front and back to keep group together. Inform excursion participants of venue safety instructions.	Students and staff	Before and during
Group becomes lost	Possibly due to poor navigation or bad weather	low	low	Experienced staff (knowledge of the area, navigation skills). Mobile phone, maps. Relevant staff at school and vehicle drivers notified of schedules and return times. Spare food carried by all. Water is plentiful.	Staff	During
Individual or small group becomes isolated from group.	Possibly due to poor navigation, injury or failing to follow instructions	low	high	Teacher at front and back of group. Students comprehensively briefed on procedures during excursion. Students to stay with buddy at all times.	Students and staff	During
Allergies to plants or animals		low	med	Staff (and other students where necessary) to be aware of all medical requirements. Insect repellent. Adequate clothing to be worn. Staff and students trained in first aid. First aid kit.	Students and staff	During
Dehydration		low	high	All students to carry a bottle of water. Students to refill regularly. Students comprehensively briefed on procedures during excursion.	Students and staff	During
Water quality	Sourcing water from bubblers	low	high	Traditionally water quality is very good and water purification not necessary. Purification tablets will be available to students and made compulsory if water quality is compromised.	Students and staff	During
Injury	Injuries due to ground surface, falls, bushes, snakes, spiders etc	med	med	Wear appropriate footwear and clothing. Follow teacher instructions. Students to stay on defined tracks. Students and staff have been trained in first aid. First aid kit available.	Students and staff	During
Weather	Sun, wind, rain, fire, storms, floods	med	low-high	Clothing suitable for change in weather conditions. Weather forecast checked before departure. Care to be taken when walking. Group to seek shelter in storms. Mobile phone to contact emergency services if evacuation needed.	Students and staff	During
Hygiene	Toilet, food stuffs	med	med	Students will have undergone instruction in hygiene, food storage and preparation. Designated toilet areas during excursion.	Students and staff	During